

"Full-time Faculty Recruitment at Cyber Hankuk University of Foreign Studies"

Job Title: Full-time Faculty Position in the Department of English (Non-Korean Citizen)

Company Name: Cyber Hankuk University of Foreign Studies (CUFS)

Job Details

- **Title:** Assistant Professor (Full-time)
- **Industry:** Education > University
- **Education Level:** Master's Degree or higher
- **English:** Native-level proficiency
- **Start Date:** September 1, 2026

Job Description

1. Roles and Responsibilities

- **Position:** Full-time Faculty for the Department of English
- **Teaching Field:** English Education / TESOL
- **Working Hours:** 32 hours per week (16 hours per week during vacation periods); remote work is not permitted
- **Teaching Load:** 15 credit hours per semester
- **Duties:** Management of departmental courses and extracurricular activities

2. Applicant Qualifications

- Applicants holding F- or E-type visas are eligible to apply, however they must not have any disqualifications with respect to the university's minimum requirements.
- Must hold a minimum of a Master's degree in the relevant field (English Education / TESOL) by the application deadline (Graduates-to-be are not eligible).
- Must have no disqualifying factors for employment as a private school faculty member in South Korea.

3. Working Conditions

- **Contract Period:** 1-year contract (renewable upon evaluation).
- **Expected Appointment Date:** September 1, 2026 (Subject to change depending on the university schedule).
- *Other conditions such as salary, housing, and benefits will follow the university's internal regulations.*

4. How to Apply

- **Application Period:** April 23, 2026 (Thu) 10:00 A.M. ~ May 7, 2026 (Thu) 5:00 P.M. (KST)
- **Application Method:** Submit application documents via email or registered mail (Mailed documents must arrive by the application deadline).
 - Mailing Address: (02450) Room 611, Department of English Office, Cyber Hankuk University of Foreign Studies, 107 Imun-ro, Dongdaemun-gu, Seoul, South Korea
 - Email Submission: english@cufs.ac.kr
 - Phone: +82-2-2173-2393
- **Required Documents for Initial Application:** When filling out the online application, applicants must scan and upload original copies of:
 1. Photo
 2. Resume
 3. Graduation Certificates (Bachelor's, Master's, and Ph.D.)
 4. Academic Transcripts (Bachelor's, Master's, and Ph.D.)
 5. Certificates of Employment/Career (for all experiences listed on the CV)

5. Screening Process

- **1st Stage (Document Screening):** Based on the online application. Successful candidates will be notified individually.
- **2nd Stage (Major Screening & Open Lecture):** For those who pass the 1st stage.

- **3rd Stage (Interview):** For those who pass the 2nd stage.
- *Note: Candidates who pass the 1st stage will be required to submit additional physical documents (e.g., Resume, Research and Teaching Plan, List of Research Achievements within the last 4 years, Department Development Plan, etc.) prior to the 2nd stage.*

6. Contact Information

- **Department of English:** +82-2-2173-2393 / english@cufs.ac.kr
- **Academic Affairs Team:** +82-2-2173-8747 / mjs_0123@cufs.ac.kr
- **Address:** 107 Imun-ro, Dongdaemun-gu, Seoul, 02450, South Korea (Cyber Hankuk University of Foreign Studies)