

## National Council Meeting - January 2, 2010

Meeting called to order: 3:17

**Motion:** "Acceptance of minutes from previous meeting be postponed, until Kara McDonald provides ABM minutes". Moved, Eric Reynolds, Seconded, David Kim

**Vote Results:** Unanimously passed

### **Discussion:**

Dave Shaffer inquired if all members of council must be members of TESOL.

Bob Capriles stated technically that is correct.

Dave Shaffer stated 5 TESOL members were present so a quorum reached.

Bob Capriles (follow up question) Can others vote?

Jamie Carson suggested for council members to join TESOL by next meeting.

Ralph Sabio stated the National Council should inform council members of necessity to join TESOL and questioned why it was suddenly an issue.

Tim Dalby suggested we should follow precedent (checked TEC for constitution).

Aaron Dougan suggested that the six voting members agree with the entire council's decisions as a body and vote unanimously.

Ralph Sabio stated it was unprofessional that this requirement had not been made known previously.

Eric Reynolds asked if paying affiliate dues put us in good standing with TESOL.

Ralph Sabio asked if this was a TESOL requirement or a KOTESOL regulation.

Dave Shaffer stated it was a KOTESOL regulation.

Tim Dalby reported that it is in the by-laws, so it can only be changed at the ABM, and asked if precedent could be followed, giving the example that the International Conference Co-chair has voting rights, but that's not in the constitution.

Joshua Davies and Ralph Sabio both stated this rule would invalidate the last five years of voting in which precedent was set.

Aaron Dougan stated the by-laws don't match practice, a situation which needs to be rectified. He suggested again that the entire council vote and then the TESOL members vote unanimously to follow the consensus vote, only show their votes could be recorded.

**Motion:** "The entire council vote, and then the TESOL members vote unanimously to follow the consensus vote, and only show their votes could be recorded." Moved, Kara McDonald (to follow Aaron's suggestion of a non-binding majority vote of TESOL members). Seconded, Dr. Yeum.

Bob Capriles gave chair to David Kim so he could vote on the motion himself.

David Kim called the vote.

**Vote Results:** Unanimously passed (TESOL Inc. Members: Bob Capriles, David Shaffer, Kara McDonald, Eric Reynolds, Tory Thorkelson, and Dr. Yeum)

David Kim clarified that the TESOL members would unanimously vote according to the entire council's majority.

Bob Capriles stated he couldn't vote while chairing, so his vote was to be considered with the majority so he could vote and chair the meeting.

David Kim relinquished chair back to Bob Capriles.

### **Reports**

**Report:** Treasurer's report

Deborah Tarbet reported that all International Conference memberships had been entered, and she would be sending out notices to chapters. She asked for chapter dues shares requests, and requested everyone to check

their budgets and needs.

She reported that 140 people joined or renewed between January and May, and that during the conference period about 480 joined or renewed and that there are 4 new lifetime members.

The KOTESOL accounts are now under the name KOTESOL, so it's now secure in case the treasurer has an emergency issue. David Kim is a signatory.

Currently, 170 million won is invested at Kookmin Bank (long-term), and 4.1 million won are in short-term accounts at Korea Exchange Bank for operating funds.

The security of national accounts is offered to chapter level. It's not a requirement, but available if the treasurer changes often or if the chapter has a large budget.

Dave Shaffer requested a copy of the treasurer's report because it should be approved at each meeting.

Bob Capriles motioned to table the treasurer's report until copies were provided.

Brad Serl asked as a point of information if non-voting members could make motions.

Bob Capriles said yes.

**Motion:** "Table the treasurer's report until copies were provided." Moved by Brad Serl. Seconded, Joshua Davies.

**Discussion:** Dave Shaffer wanted to include a deadline for the report to be provided.

Aaron Dougan stated Robert's Rules of Order doesn't require the treasurer's report to be approved- it can be done at any time.

Bruce Wakefield asked if we were discussing the budget.

Tim Dalby stated we were discussing the document sent by email.

Jamie Carson stated it's moot, so let's move on.

**Motion Withdrawn:**

Brad Serl withdraw his motion.

Joshua Davies agreed to withdrawal of motion.

Bob Capriles stated it was a draft budget, because Deborah Tarbet hadn't received all information from the previous treasurer, and that not everyone had submitted a budget to her.

Dave Shaffer stated he has sent everything for 2009.

Bob Capriles stated she needs everything from the entire period Dave Shaffer was treasurer, plus the 2010 conference budget.

Jamie Carson asked if this discussion could be held after the meeting.

MP asked as a point of order if this should be discussed under new business.

Tim Dalby agreed it was out of order, and would be discussed later.

**Report:** President's report

Bob Capriles reported the website is in process of being updated. The new server is online and being tested. It's a long, tedious tech process, but should be done by end of this month. He also reported that there has been a lot of interest in membership cards, but the machine is at least six years old, and there is a newer version. He is also trying to get the journal up and running again, and is working with Aaron Jolly on OP's.

**Report:** 1<sup>st</sup> VP report

David Kim reported that each chapter he visited was quite active, and that he had gotten good feedback from the chapter executives on what they needed. He stated that he would try to visit other chapters, and stated that everything he had to report was in his written report.

**Report:** 2<sup>nd</sup> VP report

Kara McDonald stated she had submitted her report. The majority of her time since the election has been spent arranging the Leadership Retreat with Eric Reynolds. Also, she has been identifying what the SIG issues are, and that Heidi Vandervoort Nam and Greg Brooks-English have been working on a manual for starting

and ending SIGs.

### **Committee Reports**

Bob Capriles stated there are two new committees- Webmaster, because they must be chair to have vote. In the past, the Webmaster did much work but had no vote. The new Webmaster is Brian Stoakley. The other committee, suggested by Rob Dickey back in October, is the Financial Affairs Committee. The 1<sup>st</sup> VP (David Kim), Rob Dickey, and Eric Reynolds are on that committee.

#### **Report: 2009 International Conference (2009 IC)**

Bob Capriles stated that Louisa Lau-Kim chose not to attend the meeting, and still needed to report if a profit was made, and if so, how much, or, if not, why not.

Tim Dalby asked how many people attended.

Brian Stoakley asked who came, and who came without pre-registering. He stated that the report should include everything.

Stephen-Peter Jinks reported there were 1200 paid attendees, and 900 had been estimated. There was hidden price increase, because the conference did not provide lunch as in previous years. The simulcast plenaries were expensive, but worked well. The new Centennial Hall worked well and will be used again. The banquet was quite overbooked, because there was no structure to cut off attendees. However, it was under-attended.

Bob Capriles stated there was a problem with registration. He had paid but was told he couldn't attend because of the issue with registration. [This was a reconciliation issue-- the fees he paid weren't matched with his name.]

Stephen-Peter Jinks stated this year's ConComm had new faces and worked well. There was no debrief meeting, unlike usually, but many reports had been filed for reference in 2010.

Bob Capriles asked if there were any questions about this report.

Dave Shaffer stated that the budget for the conference, minus 12.4 million won, was in accordance with previous years. Monies were transferred to the new treasurer so he didn't have a report for after November, and there were still some expenses. Overall, the conference was about 1million won in the black. OP memberships go directly to national and are not part of the International Conference budget. They are tens of millions of won, about 30 million. Without the International Conference, most of that would not come in.

Julien McNaulty asked if by "in the black" he meant plus 1 million won or minus 11.4 million won.

Dave Shaffer stated plus one million won. What we get from OPs is a lot of what we operate with all year, along with membership dues

Bob Capriles asked if that concluded the 2009 International Conference.

#### **Report: PAC 2010 report (Dr. Yeum)**

Dr. Yeum stated that she appreciated how all members have accepted PAC2010, and reported on behalf of the conference team: the theme is: Advancing ELT in a Global Context. Many publishers have confirmed speakers: Jack Richards (Pearson, Longman), Jennifer Jenkins (Oxford), who will be making her first visit to a Korean conference, and Jodi Crandall (former TESOL president), Andy Kirkpatrick (Cambridge), -Paul Nation (Compass Media). Dr. Yeum asked for suggestions for Korean Featured presenters to provide a Korean academic perspective. We will bring back David Nunan, Rod Ellis, Kathleen Bailey and more scholars for panel sessions. Anaheim University plans to invite speakers from other PAC countries. It is expected that more publishers will provide featured speakers. So far, all speakers are being provided by publishers, so we can get a big name. KOTESOL can afford at least one big name, so let the Conference Committee know any requests for speakers.

Dr. Yeum has done research on other venues in Seoul. They are problematic because of high rent, no catering is allowed, and October is the high season, so no negotiation is possible. So the International Conference will be returning to SMU. Publicity very important, because PAC's success rate will raise KOTESOL's profile. She is inviting high-level people in order to increase media coverage, which will increase the organization's profile and increase Korean membership. There will also be advertising done through the Ministry of Education. There are over 7000 SMU TESOL graduates, and Dr. Yeum will use the school's database to encourage attendance.

Stephen-Peter Jinks stated there would be a breakout session later during the Leadership Retreat, so members could tell what they wanted and how they could help.

Bob Capriles stated there were two committees, but they were being done at same time, with the same people, so the two were merged, and Stephen-Peter Jinks and Dr. Yeum were Co-chairs.

**Report: Franklin Spelling Bee (Tory Thorkelson/ Dr. Yeum)**

Bob Capriles asked who would be reporting.

Tory Thorkelson stated there was not much to report. Sixty-two or more schools were sent information. A max of 8 schools would participate. 17 April is the tentative date of the competition. A budget must be submitted, but money will be given by TESOL. Last year's event was far under budget. It increases our profile and doesn't cost us anything

**Report: International Affairs Committee (IAC) (International Outreach) - Eric Reynolds**

Eric Reynolds stated that he has sent out a transition report. He has been doing information gathering, but couldn't find documentation of policies. So, he wants these policies for international outreach: competitive and with an application process. He stated a few people have submitted proposals. If someone wants to represent KOTESOL at a PAC conference, they can receive 80% of costs. A form will be ready by end of the month. He would also like preference to be given to active members and presenters at conferences. Our PAC partners are: ThaiTESOL, FELTA, JALT, ETA-ROC, ELLTAS, IATEFL, and PALT.

Tory Thorkelson stated that ELLTAS no longer supporting this program, which is reciprocal.

Bob Capriles stated several people have used this since the conference, including Sherry Seymour and Dr. Yeum.

Sherry Seymour stated that she had the ETA-ROC conference book if anyone wanted to see it during the Leadership Retreat.

**Report: Financial Affairs Committee (FAC)**

David Kim reported the committee has four members: David Kim, David Chang, Rob Dickey, and Eric Reynolds. It is to assist treasurer. The first duty will be to find an accountant to inspect internal procedures and set up Quickbooks. We will use Quickbooks so the treasurer and chapters can use it for documentation. Audits of the 2006-2007, 2007-2008, and 2008- 2009 fiscal years will be pursued. The previous audits are considered inadequate. All transactions will be entered into Quickbooks because it is much more comprehensive and stringent. Audits only looked through. The committee is hoping to find a CPA for internal procedure and Quickbooks setup. A CPA is much more expensive, so they are hoping to find a bookkeeper to input transactions. They are hoping to find someone with experience with internal procedures and Quickbooks, as well as being bilingual. The treasurer doesn't have books for the past three years. When she has them, she will take the records and receipts to an accountant for an estimate. The timeline for getting this done has been extended until the records have been received. Then, the committee will work with the treasurer and a CPA to complete. The tentative proposed budget (a very rough estimate) is 5 million won for the internal procedures and Quickbooks, and 9 million won for 3 years of audits.

Tory Thorkelson asked what chartered accounts is.

David Kim stated it is a numbering system (a legend) used to categorize each transaction.

Dave Shaffer asked if there were a vote to approve this, would the estimated figures be put into the budget.

Bob Capriles stated no, since there is not an exact figure.

David Kim stated he would ask for that budget as a place-holder until actual numbers are available.

Bob Capriles asked if he wanted to ask at that time.

Jamie Carson asked if that should be discussed as new business.

**Report: Membership Committee**

Grace Wang apologized for posting her report so late. Her emailed report covered three items: membership cards, which she would defer until old business; membership products; and maintaining/ increasing membership. Two mandates: make current members as happy as possible, and make it as attractive and easy for new members to join. These issues were discussed at a meeting earlier during the Leadership Retreat. Two things to focus on this year with existing members: discounts at bookstores, restaurants, etc. She will

try to find some solid membership benefits in that way. As result of the discussion, she wants to explore ways in which membership fees might be reduced. The matter of membership fees is closely tied with how members feel about being members. She doesn't want to sacrifice services, though.

Greg Brooks-English asked if the purpose is to increase members by reducing price?

Grace Wang stated no, it is to make current members happier, but at what expense? (Are we willing to give up services?) She will spend part of her time exploring fee structure options. Some existing members just attend the conference once a year, so they may not need to pay as much as SIG members.

Grace also felt we also need to think about how to make KOTESOL attractive for new members. Existing members often bring new members. We need to support local chapters and their events. Part of her job to brainstorm to figure out how local chapters can hold events and attract attendees. She created a video tutorial showing how to join, which needs to be updated. She will do that.

Bob Capriles stated not to do anything until the website has been updated.

Deborah Tabet stated a tutorial might not be needed then.

Grace Wang stated less popular brand items will be discontinued to focus on higher quality and more popular items. Backpacks and pins will not be reordered, because most people don't wear the pins and the backpacks are not the best quality. They will be replaced with a large canvas shopping bag. The second item to focus on will be mugs, which will be made classier looking. People liked the cell-phone charm, but the charm connection is weak. So, new pens will have a charm-like design on the clip. They can be available for purchase at conferences, or ConComm (Conference Committee) can purchase them for bag stuffers. As a result of the meeting, there is now a committee of people who made a one year commitment. Six people signed up, plus someone David Kim recommended (David Chang, Suwon Chapter). Also, she is going to ask local membership coordinators to help. If members are happy, they will get friends to join. The committee has no budget yet.

### **Report: Chapter reports**

Chapter reports were sent by email so not discussed.

4:47- 5 min. break

5:05 - Reconvened

### **Old Business**

#### **Old Business 1: Journal update**

Bob Capriles stated there are two camps in KOTESOL- one which wants to scrap the journal and one which wants to get it going again. The journal is necessary for accreditation. He had lunch with several founding presidents. Dr. Kwan's feeling was the journal is critical to Korean involvement. A number of articles are done, and close to being ready to be published. The journal must be printed for two years before we can apply for accreditation.

Dr. Yeum confirmed two years.

Dave Shaffer stated we must then spend three years as a candidate.

Ralph Sabio stated that plans for TEC to be put online have been discussed for two years.

Kara McDonald reported that it's now being done.

Bob Capriles stated we are in the process of upgrading the website. With the new upgrades and new server, we will have the ability to print a journal and TEC digitally.

Joshua Davies stated he has been attempting to do that for past four years.

Kara McDonald stated we've been working with a designer.

Joshua Davies we're looking to get latest issues of publications.

Kara McDonald stated we must decide the lag time between the print version being released and being published online. She has discussed it with Dave Shaffer and has the files.

Bob Capriles stated what Ralph Sabio is discussing needs to be done.

Kara McDonald stated as soon as the update is done, the PDF files are ready to be uploaded.

Joshua Davies stated many old files are saved as images, so are not searchable.

David Kim asked if old publications, e.g., journals being converted into searchable PDFs?

Bob Capriles stated we will only print the number necessary in the future. The bulk of membership will get a digital copy.

Ralph Sabio asked if the online version would be indexed.

Kara McDonald stated that when you click on the issue, the issue will open, and you will have the whole journal.

Ralph Sabio asked if it will be searchable through google docs

Joshua Davies stated that that will take more work.

Ralph Sabio offered to help.

Eric Reynolds made a point of order to refer the matter to committee.

Aaron Dougan seconded.

Bob Capriles (to Brian Stoakley) stated the committee would send it to him.

### **Old Business 2: Membership cards**

Grace Wang stated she wants to have a system to provide all members with cards, a sustainable system, but there are a number of issues: to issue a new card at renewal or one ever, which could be replaced for a fee (if lost, for example). This was discussed at the Leadership Retreat session- the majority felt a yearly card would be better. Second: whether to include barcoding. Brian Stoakley confirmed we can get a barcode with Drupal. Third: plastic or card-stock quality paper cards. Brian Stoakley stated either can support barcoding. Also, chapters are to be invited to participate in distribution process-- all cards can be sent to the chapter, which can add a personal letter (or not), etc. (Bruce Wakefield likes to personally welcome new Seoul chapter members.) So this would be a way for chapter presidents to welcome new members. A national letter probably would not be personalized. No decisions have been made except to produce the cards and send them with certificates. There is a committee now to discuss and create a budget and get something done by end of winter vacation.

Brian Stoakley stated Drupal can create a barcode, but doesn't know about the new printing machine technology and what it can use. Barcode numbers can be printed at the bottom. Wait until Drupal 6 is ready to see what it can do.

Grace Wang stated rather than commit to a new machine we should go with card-stock quality paper cards, that we will tentatively offer annually. We can always change as needed and buy machines, add barcoding, etc later. We should make the process as simple as possible. If we find an easier system, we can change.

### **Old Business 3: By-laws reforms**

Bob Capriles stated the constitution is in a shambles, the by-laws worse, and there is no procedures manual.

Hopefully Aaron Dougan will have a draft by the next meeting, and governance manual drafted for the council. Hopefully, it will be sent by email way before the next meeting. We shouldn't change the constitution and by-laws often. A policy and procedures, or governance, manual is the place for changes to be made. There has been too much arguing over the constitution, which shouldn't be changed. A policy and procedures manual is a living document and can be changed.

Aaron Dougan asked anyone interested in helping to send him an email.

Tim Dalby stated he didn't see travel in there.

Bob Capriles stated that once we see a draft, we can add travel, which has become problem.

Deborah Tarbet stated the current travel policy expires next month

Bob Capriles asked for any other old business.

### **New Business**

#### **New Business 1: 2010 Budget (Treasurer)**

Deborah Tarbet asked everyone to please submit budgets, if they haven't done so.

Bob Capriles stated committees need to submit a budget including how much money is needed and what it is needed for.

Grace Wang stated she could send her budget within two weeks.

Bob Capriles stated it should be submitted as soon as possible

Dave Shaffer stated KOTESOL has no money to spend.

Bob Capriles stated Dave was correct, that if Deborah Tarbet didn't get your budget, she couldn't make an actual budget.

Dave Shaffer stated the International Conference budget is an advance from the national budget.

Bob Capriles stated that it is not. This money belongs to members and someday someone will ask for accounting of spending. We should start doing things the right way. If someone wants money, they must submit their budget to Deborah Tarbet. In long run, we'll have a balanced budget and have to live with it.

Tim Dalby asked if Deborah Tarbet was going to go over these chapter items [in her report].

Bob Capriles stated no, it's not a final budget.

Tim Dalby stated that he wanted to ask about a few line items. The special events [item number] 7011. What's a special event and how do we apply for that?

Deborah Tarbet stated chapters hold special events.

Tim Dalby asked what a special event is.

Deborah Tarbet answered symposiums are an example.

Bob Capriles stated she means anything chapters need money for.

Tim Dalby asked about [item number] 7052, national subsidy to chapters.

Dave Shaffer stated that last year, the national council divided profits from the national conference among chapters.

Deborah Tarbet stated that because of the economy, she has noticed that chapter revenue is lower, so she increased that budget.

Ralph Sabio asked her to clarify if it is up to 1.5 million won per chapter, but only three chapters can receive it.

Deborah Tarbet stated that this has only been proposed, so it can be amended. She didn't see many in 2009, but some chapters have requested it in the past. If more chapters plan to hold more events, more can request the funds.

Ralph Sabio asked what criteria is used to determine who gets funds and how much they get.

Bob Capriles stated a proposal must be submitted and the council would vote on it.

Bruce Wakefield stated maybe we need some criteria, because some chapters don't need that money.

Ralph Sabio clarified that that had been his question.

Tory Thorkelson stated [item number] 7011 is a grant which must be paid back if the event is profitable, but [item number] 7042 doesn't.

Julien McNaulty asked for clarification of the current investments.

Deborah Tarbet recapped the current investments [detailed in her report.]

Julien McNaulty- so that leaves 50M workable money, but we have a budget of [over 100 million won.-- I didn't hear his exact figure. JBY]

Deborah Tarbet stated we have money coming in throughout the year, and some budgeted money never gets used.

Julien McNaulty asked if the money that's available is not the money needed to pay the bills and if we'll need to crash the investments.

Deborah Tarbet stated that we might, but the penalty is low.

Dave Shaffer stated the interest rate drops, but there is no other penalty.

Bob Capriles asked if that answered his question.

Julien McNaulty stated that it answered the question, but he didn't like the answer.

It was asked what the down arrows mean.

Deborah Tarbet stated that they refer to items that are detailed at the end.

### **New Business 2: 2010 International Conference/ PAC 2010 Budget**

Stephen-Peter Jinks apologized for sending the budget late.

Bob Capriles suggested it be tabled until everyone could check their email [and read the budget].

### **New Business 3: Franklin Spelling Bee**

Tory Thorkelson reported 600,000 won was spent last year. He will submit new budget, but it will be under the

\$1000 we'll receive from TESOL.

Bob Capriles asked if last year's participation was limited.

Tory Thorkelson stated there was a limited geographical area invited last year, but the numbers are about the same this year, so far.

**New Business 4:** Webmaster/ Website Committee update and software

Bob Capriles stated the discussion would be tabled temporarily.

Brian Stoakley reported the new website with 6.0 is up. He is planning to get Chris Sorredge back. He showed his personal website as an example, because the KOTESOL website still has to be upgraded further. We'll have locked forums on the website, so we won't need email conversations, so no one gets left out. There will be pass-worded threads, and RSS can send notices. He'll walk through that at the next meeting.

Grace Wang stated she wished to make a motion that we make an online decision-making policies.

Kara McDonald replied that this is just a place to keep discussions.

Brian Stoakley stated it's very simple, and chapters can use it.

David Kim stated that we had investigated using yahoo groups, but decided not to because of administration issues.

Brian Stoakley stated with this system, it's extremely easy to invite/ uninvite members. He'd like to see even conference committees use this, so we'd be able to see what happened in the past. Documents could be posted for future reference.

**New Business 5:** Committee budgets

**Motion:** "Approve the following FAC budget:" Moved, David D. I. Kim; Seconded, Kara MacDonald

Internal Procedure and Charters for Quickbooks 5,000,000 won

Audits – Three years @ 3,000,000 per year: 9,000,000 won

TOTAL 14,000,000 won

Tory Thorkelson asked if item 8112 is to be raised to 15 million won for now.

David Kim stated 9 million won and 5 million won.

Tory Thorkelson asked if this 15 million won was to be in this same line item.

Jamie Carson asked if the motion was to be for a rough estimate.

David Kim stated it was a very rough estimate. Once we have the records, an accountant will give a quote.

Dave Shaffer stated he didn't see the need to vote on a partial budget.

**Motion Withdrawn:**

Bob Capriles said (to David Kim) if you withdraw, we can vote later. [David Kim agreed.] Motion and second withdrawn.

Kara McDonald withdraw her second.

**New Business 6:** SIG budgets and direction for 2010

Kara McDonald reported she has not yet received anything.

**New Business 7:** Special Advisory Panel of former Presidents

Bob Capriles reported he has been working with four previous presidents, and asked anyone with ideas to increase Korean participation to let him know.

Bruce Wakefield stated the Seoul chapter is working on it.

Brian Stoakley reported that he has contacted several Koreans, and it is their opinion, that they should be in their 50s or over.

**New Business 8:** Dates for National Council Meetings during 2010 and locations

Tim Dalby asked if we start meetings earlier to have a relaxed time to discuss matters with one or two people

before meeting, because mails get misread or misunderstood. He would like to have time to talk to other presidents, etc. outside of the meeting.

Bob Capriles stated he would like to set aside time for presidents and committees to discuss their issues.

Next meeting: Sunday, 7 March, at KNUE, at 10 AM.

Tim Dalby suggested the following meeting be held the day after the Jeonju Chapter conference on 29 May.

Bob Capriles agreed. The second meeting will be on Sunday, 30 May, in Jeonju, at 10AM.

The third meeting will be on Saturday, 28 August, in Daegu, at 10AM.

**Future Meeting Dates:**

March 7, at KNUE, 10am

May 30, at Jeonju, 10am

August 28, at Deagu, 10am

**New Business 9: Other New Business**

Bob Capriles proposed Henri Johnson for the Long-Term Planning Committee, and, for Publicity Chair, Joshua Hall. He stated that Joshua Hall had sent him a full page letter which we could request to read. He stated that Joshua has some good ideas for making KOTESOL more visible.

Joshua Davies stated he's a *IO* writer, and wine blogger.

Bruce Wakefield asked to discuss the matter with Bob Capriles later.

Bob Capriles stated he would meet with Joshua Hall next week, and asked to have them approved for the committees.

**Motion:** "Approve Henri Johnson for the Long-Term Planning Committee, and, for Publicity Chair, Joshua Hall." Moved, David Kim. Seconded, Aaron Dougan.

**Discussion:**

Bob Capriles stated Joshua Hall works for a magazine and that we haven't had good publicity person in years.

Grace Wang stated that she's met him, and he seems like a stand- up guy.

Bob Capriles asked if there was any further discussion.

Bruce Wakefield stated that he didn't like discussing a person or personality in this way, but Joshua Hall put him in a difficult position with a Seoul chapter executive member. He wanted to discuss him privately [with Bob Capriles] during the Leadership Retreat.

Ralph Sabio asked to make a motion to vote.

Kara McDonald replied that Bruce Wakefield was discussing the matter.

**Amendment to Motion:** "Divide the approval process into two parts: 1. Approve Henri Johnson for the Long-Term Planning Committee; 2. Approve Joshua Hall for Publicity Chair." Moved, Aaron Dougan. Seconded, Ralph Sabio.

David Kim agrees to amendment to original motion.

Bob Capriles clarified the vote was only for Henri Johnson. He asked for any discussion on Henri Johnson, and to call the question.

**Vote Results:** Vote: 1 abstention, all others in favor.

Grace Wang stated again that she would like to make a motion to create an online decision-making process.

Bob Capriles asked her to talk to Aaron Dougan.

Bob Capriles stated that council members had the list of appointees, and asked for suggestions of people to fill the empty slots. He also reminded people to contact Aaron Dougan if they wanted to help with the policies and procedures manual.

**Motion:** "Adjourn Meeting" Moved, Brian Stoakley. Seconded, David Lee.  
**Vote Results:** Unanimous, yes. Motion passed.

Adjourned 6:11.