

National Council Meeting

Minutes

To: Phil Owen, President

From: Dionne Silver, Secretary

CC: Marilyn Plumlee, Past President; Tory Thorkelson, 1st VP; Jake Kimball, 2nd VP; David Schaffer, Treasurer

Date: May 5, 2008; Jeonju University

Attended by: Voting Members: Allison Bill, Bob Capriles, Steve Garrigues, Henri Johnson, Aaron Jolly, Frank Kim, Louisa Kim, Adriane Moser, Phil Owens, Marilyn Plumlee, David Shaffer, Dionne Silver, Tory Thorkelson; Others in Attendance: Barbara Waldern, Tommy Tran, Carl Dusthimer

Meeting Minutes:

1:53 **Call to Order and Opening Comments** Agenda outlined by president
(see Agenda)

1:54-2:17 **Reading and adoption of minutes of the previous meeting.** Issues
Arising from minutes:

- Remove “JALT conference will be one week before” (page 3)
- Change “already have contacts through newsletters” to “Some KOTESOL members already receive newsletters from these organizations” (bottom of page 3)
- Change “ALAK” to “ETA-ROC” (bottom of page 3)
- Move “235 @ Cheonan event” up one line to “Daejeon-Chungnam” line (pg 4)
- Need to open a “call” not “Call” for proposals to host National Conference (pg 5)
- Changed “If we can, then the Education Minister said he could do something about it because it would be a documented issue.” to “Education Minister said he could only do something about it if it was already a documented issue.” (pg 6)
- Change “Ingrid Zwadl” to “Ingrid Zwall” (pg 1)
- Allison’s name needs 2 ‘l’s

Motion by Allison to accept minutes as amended.

Seconded by Bill Capriles

Vote result: unanimous

2:18-2:32 **Treasurer’s Report** by David Shaffer (see report and budget spreadsheet also)

See Report and Budget Spreadsheet

- 2008 Chapter Budgets and 2007 Chapter Financial Reports
- 2008 Chapter Dues Shares Disbursement
- Membership Expiry Dates and New/Renewing Memberships
- Membership Dues Collected at the Chapter-level
- Cheongju Chapter Chapterhood and Treasury
- Auditing Motion (dealt with under New Business, later)
- Treasurer Report Changes by Treasurer:
 - Change 2007 Balance dates from Nov 29 to Nov 22 and 2008 Present Balance from April 22 to April 27.
 - Two amount changes:
 - line 310 (chapter dues share) is 1,390,000 not 1,290,000
 - so, Present Balance line is 161,285,862 not 161,385,862

Motion made by Bill Capriles to accept the Treasurer's report as amended

Seconded by Marilyn Plumlee

Vote result: 10 votes agreed, 3 abstained

2:33-2:45

President's Report (see report also)

- **National Conference** Phil suggested issuing a call for Proposals for National Conference at this Executive Meeting for Spring 2009 National Conference.
 - July 15 deadline
 - Need someone to draft a Call for Proposal to send out to all chapters with the guidelines. David Shaffer has documentation for making a proposal
 - Tory Thorkelson and David Shaffer will confer and send out a draft within 2 weeks of this meeting.
- **April 25th Symposium Report**
 - Joo-Kyung Park represented KOTESOL on a panel in the afternoon. Current government policies and proposition are controversial. No decision came out of the meeting but good to make connections and discuss the issues.
- **Cheongju Chapter**
 - Not much activity at this time
- **Vacancies**
 - Tory found a Volunteer Coordinator for KOTESOL
 - Still lack chairs for Membership and Domestic Relations (usually a Korean in order to translate), as well as some changes in Publications. Any referrals of friends, coworkers, etc would be good.

2:46-3:00

1st Vice President's Report: Tory Thorkelson (see report and Shelly Korn's Volunteer Manager proposal also)

- Visited Jeju Chapter: January 2008 Presented and discussed KOTESOL issues with chapter members. Issues such as: chapter dues and chapter support funds. Had a Q&A session with members, also.
- Presented at Daegu chapter and discussed KOTESOL issues in March

- Volunteer Manager position in KOTESOL: Shelly Korn will help with workshops and drafting but would need a KOTESOL insider to help her. Will do workshops for free but KOTESOL needs to pay for manual fees. Action needed: Invite Shelly to make a 10-15 minute presentation at a meeting.
- Held brainstorming session with and did 3 presentations for Cheongju chapter. Six area residents attended. Outcome of meeting Daejeon chapter was a document with options for merging or mentoring Cheongju chapter with at least one local representative serving as a 2nd VP from each area. Action needed: More details and a vote about Cheongju chapter.

3:01-3:02 **2nd VP Report**: Jake Kimball (unable to attend – no report submitted)
 * Aaron Jolly reported 2 new SIGs and their facilitators for Jake: Scott Miles is the facilitator for the new Extensive Reading SIG and Kevin Parent is the facilitator for the new Vocabulary SIG

3:03-3:44 **International Conference Committee**: David Shaffer reported on Speakers on behalf of Rob Dickey (unable to attend – no report available)

- List of Speakers at the 2008 International Conference: Plenary: David Graddol; Featured Speakers Chris Kennedy, John Linton, Yoko Butler, John Cashman, etc.
- Location is still at Sookmyung Women’s University. Sites we were interested in did not have available what we wanted/needed.
- Space for OPs will be extended into the Renaissance Plaza area with the use of Mongol Tents. There will be higher expenses for speakers because we are not getting some of our past grants.
- Meals: Saturday lunch will be a brown-bag lunch. Conference fees will be raised 5,000won to cover this and conference attendees will not be charged for the lunch. Rob is counting on 200 people for the Saturday Buffet dinner and it will be open for everyone. Conference Attendees will be charged 10,000won. Suggestion was made to advertise the Saturday Banquet so we don’t go into the red on the banquet expenses. Last year we spent 70,000,000 on the banquet but only 40 people came. There was a lot of left over food. No Sunday meals.
- The KRF research proposal was submitted. Thanks to Rob Dickey’s hard work!
- Conference Budget: OPs will not be supplying speakers this year.
- Whole Budget was reviewed. Topics discussed at meeting:
 - Member fees this year increased from 25,000 to 35,000.
 - Nonmember fees this year increased from 50,000 to 55,000.
 - No Student fee changes this year.
 - Presenter fees will increase from 40,000-50,000 to include an extra, flat equipment rental fee.
 - Suggestion: Take out translations and put under office matters line 450 from/for KRF

Motion made by David Shaffer to accept this budget as presented with presenter’s revision of 20,000 and David’s removal of the “Translations” line.

Seconded by Marilyn Plumlee

Vote result: carried unanimously with 11 approvals

3:45-3:50

Break

3:51-4:07

Resume & Nominations & Elections Committee: Aaron Jolly

- Biggest concern: Working on getting a slate of candidates not just 1 for each position.
- Encouraging chapter presidents and members to nominate people for positions.
- Action needed: Aaron should also contact incumbents to find out future plans in office
- Action needed: Aaron should draft a “President” job description and submit it to the president.
- Action needed: Peter Nelson brought up concerns about how the election was run this last conference. Aaron will submit a report of these concerns to the council.
- Note to Aaron from ConComm for Int’l Conf setup: Don’t expect Conference Committee to supply volunteers for Elections table at Conference. Expenses come from the N&E budget not ConComm budget.

4:08-4:23

International Affairs Committee: Allison Bill (see report)

- PAC 7 – We’ve submitted a featured speaker nomination – Jake Kimball. We have until May 31st to submit our 5 non-vetted speakers (deadline to apply is May 10th)
- Other conference reps: We’ve sent a rep to each conference for the past year except FEELTA 2007. Marilyn Plumlee will be the representative at FEELTA 2008.
- I’m looking for reps for this fall and winter’s conferences – ETA-ROC, PALT, ThaiTESOL. Funding for this fall’s JALT/PAC7 will go to support Jake’s travel there.
- ITATEFL and their perception of KOTESOL as not being academic enough. However, others on council said they had also heard that people say they think we are too academic.
- Database: Nearly finished the cleanup. Please don’t change the membership status.
- A number of national officers are not current members. Is there a problem?
- Suggestion was made to do video tutorial about how to use membership registration online like Seoul Chapter.
- Number of days member on website is not the same as number of days as member of KOTESOL. Tell your chapter members. Allison will talk to Joshua about membership issues.

4:24

Domestic Relations Committee: No representative because no chair yet.

4:25-4:26

Publications: David Shaffer (see report from Bill Snyder)

- May have some changes coming because people are moving
- March 08 issue has been published and distributed. We are working on June TEC.

- Next Journal (Vol. 10) will come out at the end of June. Vol. 11 is in initial stages of review. Hope it to be ready in late fall/early winter.
- Maria Pinto is working on 06 Proceedings edits to be out by this summer. Maria has also tentatively agreed to act as editor for 07 Proceedings. No completion date for these yet.
- New Editor-in-Chief: Kara McDonald. She is very organized and doing a good job. We will have good continuity.

4:27

Research Committee: David Shaffer (see report also)

- Extensions of write ups for a few research papers of grant recipients
- 2008 Conference Presentation Research Grant: Deadline May 16, 2008. 1 application received.
- 2008 Research Paper Grant: Deadline May 31. 2 people expressing interest in applying.
- Research “How-to” Presentation Series: March 29 Seoul, April 19 Daejeon-Chungnam, May 17 Jeonju-North Jeolla, October 25-26 KOTESOL Int’l Conf.
- Very good response to Research Strand at the Seoul Chapter Conference in March.

4:28

website

Technology Committee: John Phillips not here to report. Working on

4:29-4:59

report)

OP Liaison: Rob Dickey (did not attend – see President’s agenda notes for

- OP Agreement for 2008-2009 – Didn’t have it at the meeting Postpone to electronic discussion. Before anyone from National Council or the chapters contact an OP, they need to talk to Rob.

Motion made by David Shaffer that the 2008-09 OP Agreement reflect a decrease in free display squares for AMs from the previous 2 to only 1 free display square, and for Donators from the previous 6 to only 5 free display squares, and also reflect an increase in the total number of additional display squares that may be purchased by AMs from the previous 2 to a new total of 3 display squares.

Seconded by Steve Garrigues

Vote result: passes with 8 votes 2 no/opposition

(National Council Committees that did not report because no representative was present:
Domestic Relations, Technologies, Membership)

5:00-6:09

Chapter Reports: (Chapter reports were not discussed in detailed at the meeting due to lack of time. However, summaries of the reports submitted electronically before hand are summarized below)

- Question posed: Chapter membership decreasing? Not overall, just in a few areas.
- Busan-Gyeongnam: Barbara Wardern, VP attended but no report submitted.
- Cheongju: No representative

- Daegu-Gyeongbuk: Steve-Garrigues, President attended, no report submitted. No issues, lots of people, lots of presenters.
- Daejeon-Chungnam: Bill Capriles, President attended (see report also)
 - **Two meeting locations**: 1 in Cheonan and 1 in Daejeon
 - Putting out feelers into Daejeon education community to do a needs analysis and then present programs based on this.
 - **April 19, 2008** Mini-Symposium “Future Trends in Korean ESL” with Dr. Kim Jeong-ryeol
 - Proposal to merge Cheongju Chapter with the Daejeon-Cheonan chapter. (see report for proposal)

Motion made by David Shaffer that Cheongju chapter of KOTESOL be dissolved
Seconded by Steve Garrigues
Vote result: 7 in favor, no opposition, no abstentions, motion carries

Motion made by Tory Thorkelson that Daejeon-Chungnam Chapter be empowered to serve the needs of the Cheongju-Chungbuk area.

Seconded by Louisa Kim

Vote result: 9 in favor, no opposition, no abstentions, motion carries

Motion made by Marilyn Plumlee that chapter finances from the dissolved Cheongju Chapter, which are to be sent to the National Treasury as provided for in the Bylaws, and the 2007 Cheongju chapter dues share, shall be allocated to the Daejeon-Chungnam chapter to be used in order to serve the Cheongju-Chungbuk area.

Seconded by David Shaffer

Vote result: 9 in favor, no opposition, no abstention, motion carries

- Gangwon: No representative, no report submitted
- Gwangju-Jeonnam: Adriane Moser, President attended (see report also)
 - Held a joint conference with The 21st Century Association of English Language and Literature at Honam University in March
 - Held a chapter workshop on April 12 at Chonnam National University. Distributed our first print newsletter at this workshop.
 - We will hold a chapter workshop on May 17 at Chonnam National University
- Jeju: Tommy Tran attended as a chapter rep, but no report submitted
- Jeonju-North Jeolla: Henri Johnson, President attended (see report also)
 - New executive: Henri Johnson, President; Shawn DeLong, VP; Stuart Scott, Membership Coordinator; Leon Rose, Webmaster; Paul Bolger, Secretary; Chull Sung Juhng, Treasurer.
 - New name change to avoid confusion with another chapter
 - New strategies to increase membership
 - Workshop topics
 - First two meetings were very successful with “full houses”

- We will have our Regional Conference at Jeon Ju University on May 17th, 12-4:45pm.
- Seoul: Frank Kim, President attended (no report submitted)
- Suwon-Gyeonggi: No representative, no report submitted

6:10

Announcement: David Shaffer

- Each National Council Committee has a page on the National KOTESOL website.
- Contact Joshua Davies to find out who has access or if you need access to each committee page.

Old Business

- October 2007 Meeting Minutes: Dionne contacted Donald Rikley at end of 2007 but got no reply by email or phone. Marilyn and Dionne both said they would try to contact him again.
- Dionne contacted Donald again on May 7th by phone and contacted him. Donald said he would get the minutes to me by email. However, as of this writing (May 19), haven't heard from him still.

New Business:

- International Conference Budget (covered by Treasurer report)
- Cheongju Chapter (covered by Daejeon Chapter report)
- National Conference (covered by President's report)
- The 2008-2009 OP Agreement (covered by International Conference Committee report)
- Data Mining. Update the database (covered by Allison Bill)

6:13

Next meeting: Daejeon, August 30th, Saturday.

“Appreciation goes out to Allison for arranging the meeting venue. Thanks for all your hard work!!” --Phil Own

6:16

Adjournment

Motion to adjourn by Allison Bill

Seconded by Tory Thorkelson

Voting results: unanimous, no abstention

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